

**NORTH EAST (OUTER) AREA COMMITTEE**

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**Meeting to be held in the Boston Spa Children's Centre, Deepdale Lane, Boston Spa,  
Leeds LS23 6EH on Monday, 19th September, 2011 at 6.00 pm**

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**MEMBERSHIP**

Councillors

G Wilkinson (Chair) - Wetherby;  
A Lamb - Wetherby;  
J Procter - Wetherby;

R D Feldman - Alwoodley;  
P Harrand - Alwoodley;  
D Cohen - Alwoodley;

A Castle - Harewood;  
R Procter - Harewood;  
M Robinson - Harewood;

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**Agenda compiled by:  
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**East North East Area Leader:  
Rory Barke  
Tel: 33 67627**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 4<sup>th</sup> July 2011.</p>	1 - 10
8			<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES - PROGRESS REPORT (COUNCIL FUNCTION) (5 MINS)</b></p> <p>To consider a report of the Chief Officer (Democratic and Central Services) on progress in relation to Local Authority Appointments to Outside Bodies.</p>	11 - 16

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9			<p><b>CHILDREN'S SERVICES AREA PERFORMANCE REPORTING (COUNCIL FUNCTION) (15 MINS)</b></p> <p>To consider a report of the Director of Children's Services which aims to support Elected Member involvement with Children's Services locally by helping to strengthen understanding of some key performance information at a local area level. It builds on previous Children's Services performance reports presented to Area Committees in 2010 and earlier this year.</p>	17 - 42
10			<p><b>CONSULTATION ON EXPANSION OF PRIMARY SCHOOL PROVISION FOR SEPTEMBER 2011 (COUNCIL FUNCTION) (5 MINS)</b></p> <p>To consider a report of the Director of Children's Services presenting the Area Committee with an update on the work being undertaken across the city to ensure the authority meets its statutory duty to ensure sufficiency of school places in the context of an increasing birth rate. Although no schools in the are directly affected, the report provides the opportunity to ensure Members are fully aware of plans on adjacent areas.</p>	43 - 46
11			<p><b>DELEGATION OF ENVIRONMENTAL SERVICES - SERVICE LEVEL AGREEMENT (EXECUTIVE FUNCTION) (15 MINS)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods on presenting to the Area Committee, for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality team will be steered over the next nine months.</p>	47 - 98
12			<p><b>AREA UPDATE REPORT (COUNCIL FUNCTION) (10 MINS)</b></p> <p>To consider a report of the East North East Area Leader setting out the format for the Area Committee Business plan and highlighting progress made in relation to the plan. The report also provides Members with an update on progress of action taken to deliver the priorities set out in the Community Charter.</p>	99 - 118

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13			<p><b>WELL BEING FUND CAPITAL AND REVENUE BUDGETS (EXECUTIVE FUNCTION) (10 MINS)</b></p> <p>To consider a report of the East North East Area Leader highlighting the major benefits and added value of Capital Well Being Funding in Inner North East Leeds and also providing Members with an update on the current position of the Revenue Well Being Funding for the Area Committee and setting out applications made for consideration by the Area Committee.</p>	119 - 140
14			<p><b>AREA CHAIRS FORUM MINUTES (COUNCIL FUNCTION) (5 MINS)</b></p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) on a requirement to submit copies of the Area Chairs Forum Minutes to Area Committee meetings.</p>	141 - 148
15			<p><b>HAREWOOD AND WETHERBY TOWN AND PARISH COUNCIL FORUM FEEDBACK REPORT (EXECUTIVE FUNCTION) (5 MINS)</b></p> <p>To consider a report of the East North East Area Leader updating the Area Committee on the feedback from the Wetherby and Harewood Town and Parish Council Forum held in the Outer North East area on 21<sup>st</sup> July 2011.</p>	149 - 158
16			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday 24<sup>th</sup> October 2011 at 5.30pm in the Civic Hall, Leeds.</p> <p><b>MAP OF TODAY'S MEETING</b></p> <p>Boston Spa Children's Centre, Deepdale Lane, Boston Spa, Leeds LS23 6EH</p>	159 - 160